

## EEX Asia Market Operations Graduate Program (24-month)

**EEX Asia is a commodity derivatives exchange based in Singapore. We run a regulated electronic trading marketplace and wish to recruit market operators who like the challenge of working in a dynamic environment to join our team. We will only consider applicants who are able to start work immediately.**

### What To Expect

The EEX Asia Market Operations Graduate Program is a structured and intensive 24-month training program where the graduate will be exposed to different areas of an exchange and market operations. During the program, each graduate will attend a combination of classroom training, one-to-one mentoring, guided practice, self-directed learning and e-learning (including videos).

Each graduate will be assigned to a mentor, which can be a senior member of the team or a senior member of another team. Throughout this program, the mentor will provide assistance and understand how the graduate is getting along with the program.

As the graduate enters the second year of the program, they will be given the opportunity to take on additional leadership training to improve their skillset, including but not limited to attending sponsored external training courses such as communications, public speaking, managerial or time management courses within the training budget that is allocated to the graduate.

At the end of the graduate program, the Market Operations Graduate should be well versed in all the different functions for a market operations professional in order to handle the market operations function for an exchange or a financial services intermediary.

### Responsibilities

- Market monitoring, including trades and market activity
- Analyze and produce reports of exchange activities
- Maintain and manage the exchange's system and static data
- Membership, including performing KYC/AML and account onboarding and maintenance procedures
- Investigate and resolve trade issues, liaising with clients and stakeholders
- Assist market participants with queries and providing exemplary client support
- Manage special projects and process improvements

### Minimum Qualifications

- Maximum 1 year of working experience; fresh graduates are encouraged to apply
- Willingness to work flexible hours and shifts is a must
- High level of motivation with excellent attention to detail and a commitment to producing high quality work under pressure
- Good oral and written communication skills and the ability to communicate effectively with peers, management and clients
- Ability to think out of the box and approach tasks with a holistic approach
- Ability to contribute to business development through strategy and tactical input

### Preferred Qualifications

- Tertiary qualifications in Finance, Economics and/or Business preferred, but not compulsory
- Strong IT literacy required. Familiarity with Excel VBA or Tableau will be an added advantage

Interested parties should send a copy of their CV with a covering letter to: [careers@eexasia.com](mailto:careers@eexasia.com)

Note: Only shortlisted candidates will be notified.

**EEX Asia is a Recognized Market Operator (RMO) regulated by the Monetary Authority of Singapore (MAS). As part of EEX Group, EEX Asia specializes in Freight, Ferrous Metals and Energy markets in Asia. Incorporated in Singapore with offices in London, EEX Asia is part of Deutsche Börse Group. For more information: [www.eexasia.com](http://www.eexasia.com)**